## **Quicken Windows Web Connect**

## On January 25, 2025:

- 1. Backup Quicken Windows Data File and Update.
  - a. Choose File > Backup and Restore > Backup Quicken File.
  - b. Download the latest Quicken Update. Choose Help > Check for Updates.
- 2. Complete a final transaction download.
  - a. Complete last transaction update before the change to get all of your transaction history up to date.
  - b. Repeat this step for each account you need to update.
  - c. Accept all new transactions into the appropriate registers.

## On January 27, 2025:

- 1. Deactivate online banking connection for accounts connected to BancFirst.
  - a. Choose Tools > Account List.
  - b. Click **Edit** on the account to deactivate.
  - c. In Account Details, click Online Services.
  - d. Click **Deactivate**. Follow prompts to confirm deactivation.
  - e. Click the General tab.
  - f. Delete BancFirst and Account Number information.
  - g. Click **OK** to close window.
  - h. Repeat steps for any additional accounts.
- 2. Reconnect online banking connection for accounts that apply.
  - a. Download a Quicken Web Connect file from BancFirst's online banking site.
  - b. In Quicken, choose File > File Import > Web Connect (.QFX) File.
  - c. Use the import dialog to select the Web Connect file you downloaded. An "Import Downloaded Transactions" window opens.
  - d. Choose **Link to an existing account**. Select the matching account in the drop-down menu. Associate the imported transactions to the correct account listed in Quicken.
  - e. Repeat this step for each account you have connected to BancFirst.